

SUMMER F.A.S.T. 2018 Handbook
(931) 433-0513
6:00 A.M. to 6:00 P.M.
Thursday, May 24, 2018 – Wednesday, August 1, 2018

Parents,

Welcome to Summer F.A.S.T. 2018! The mission of F.A.S.T. is to provide excellent and affordable programs for children that not only support the health, safety and integrity of the children and family, but also to offer children opportunities for social growth, physical adventure and enrichment activities that are developmentally appropriate. We need your input! Please feel free to offer questions, comments or suggestions at any time.

Please be sure you have filled out an enrollment and summer form. This is extremely important information in case of an emergency and should be turned in immediately.

Summer F.A.S.T will be located at Ralph Askins School.
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Program Requirements:

- Summer F.A.S.T. is available to city and county students entering Kindergarten -8th grade. Students must complete Pre-k before they are allowed to come to summer program.
- Students coming to the program must be able to take care of their own personal hygiene needs such as toileting, changing clothes, washing hands, etc.

All students must be signed in by 10:00am. No one is allowed to check in after this time without a doctor's note.

Breakfast

Breakfast will be provided through F.A.S.T. Children will be allowed a place to eat their breakfast if they bring something from home.

Lunch/ Snacks

Lunch will be provided daily.

K-8 th	Lunch	11:00am – 11:30am
	Snack	3:00pm (F.A.S.T will provide afternoon snack)

We cannot provide refrigeration or microwave for lunches. No sodas allowed at F.A.S.T. Please-- no glass, pull-up cans, or thermoses (they leak). Students are not allowed to use the drink or snack machines.

Incidentals

*Label, Label, Label-----Everything (on the outside)

* ***Be sure to check in your child as they enter in the morning.**

*Parents or an approved person must sign child out in the afternoon.

*Hours 6:00 a.m. until 6:00 p.m. **Doors will not open until 6:00 a.m.**

*Payments are due on Friday for the week's services.

*Watch for notices of special activities.

*Please help us learn new names and bear with us as we locate your child in the afternoons. Children will be involved in different activities throughout the building and playgrounds.

*We ask that each child have a "bag", clearly labeled on the outside for **money, sunscreen**, small items, etc. This should be brought on Tuesdays, Wednesdays, Thursdays and any other field trip days. **We cannot be responsible for any lost items.**

*Movies shown at F.A.S.T. will be rated

G for K, 1st and 2nd

G or PG for 3rd and up

***Please put your child's name on your check. If paying by cash, put in a labeled envelope.**

*Students can bring a towel for rest time. Parents are responsible for washing towels. **A change of clothes only for K and 1st is required.**

Please label them and place them in a zip lock bag. Clothes will be kept in the child's locker.

Discipline

This may include time out and/or taking away of privileges. Children are entitled to thrive in a pleasant and harmonious environment. F.A.S.T. cannot serve children who are chronically disruptive or violent. Every attempt will be made to work with a child and his/her family to improve behavioral problems to a tolerable level. Techniques used may include warnings, loss of privileges, written and verbal communications, reminders of consequences, etc. With the approval of the director, a child may be asked to withdraw from F.A.S.T. temporarily or permanently due to their behavior.

Fees

All past due accounts must be paid before Summer F.A.S.T enrollment

\$20.00 activity Fee due at the beginning of summer. This fee will cover the cost of art and craft supplies for the summer.

\$100.00 per week 1 child **\$40.00** (2 day minimum)

\$170.00 per week 2 children

\$230.00 per week 3 children

\$5.00 registration fee for any child not currently enrolled—non-refundable.

\$15.00 returned check fee—after two returned checks, we will accept cash only.

Please note policy on F.A.S.T. payments: Services will be terminated on any account two weeks past due. The child may return when the bill is paid in full. No exceptions!!

Please write child's name and days being paid for on your check. **Payment is due on Friday for that week's services.**

Late pick up charge:

\$1.00 per minute per child late charge for every minute after 6:00 p.m.

Our program ends at 6:00 p.m. Our staff members have other commitments after that time and children worry if their parents are late. Late payments must be paid that day when you pick up your child. **No Exceptions.**

Field trips

Due to shortage of staff, we will not have anyone available to stay behind with children who do not want to attend field trips. Sorry for the inconvenience, but we need all staff present on the trips to watch the students that are going off campus.

Please pay on Mondays for your child's field trips for the week. Cash only.

We want F.A.S.T. to be a fun, home away from home for your child. We are looking forward to a wonderful summer!

E'Sheia Hicks
Director of F.A.S.T.

